

**Annex A**  
**NOTARIZED AFFIDAVIT OF UNDERTAKING**  
**Pet Owners (One-Time Importers <sup>1</sup>)**

**AFFIDAVIT OF UNDERTAKING**  
**(For One-Time Importation)**

I, (NAME OF IMPORTER/SHIPPER), a Filipino citizen, of legal age, a resident of (ADDRESS OF IMPORTER/SHIPPER), after having sworn to in accordance with law, depose and state that:

1. I am a *One-Time Importer* of a live animal, with the following details of the animals:

Species:  
Breed:  
Sex  
Color  
Age  
Name of owner/exporter from the country of origin  
Address of exporter

*(Note: Repeat the same details should there be more than one dog and/or cat in the importation)*

2. In line with the provisions of DA AO No. 9, s. 2010, I am attaching the following documents as regards the above importation:

Proof of MICROCHIP NUMBER of the subject dog/s and/or cat/s  
VACCINATION and DEWORMING RECORDS (Original or Certified True Copy) of the subject dog/s and/or cat/s (front page and inside page with updated vaccination and deworming  
PHOTOGRAPH/S of the subject dog/s and/or cat/s  
PET PASSPORT (personal details of the subject dog/s and/or cat/s), if applicable  
BIR-issued ID with TAX IDENTIFICATION NUMBER (TIN) of the undersigned.

3. I fully understand and agree that the importation of dog/s and/or cat/s must have a valid SPSIC and its corresponding documentary requirements as written in this Circular regarding Documentary Requirements and Other Important Matters in the Application for SPSIC in the importation of Dogs and Cats. Further, failure to comply with the requirements and guidelines of the Bureau of Animal Industry will be subjected to any of the three penalties of DA AO No. 9, s. 2010 Section VII. D which are (1) confiscated and destroyed; (2) returned to the country of origin; (3) shipped to a third country.
4. I declare that I have read this document and have fully understood its contents; and
5. I further declare that I voluntarily and willingly executed this Affidavit of Undertaking with full knowledge of my rights under the law.

IN WITNESS WHEREOF, I have hereunto set my hand at \_\_\_\_\_, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
*Name of Importer/Affiant*  
ID Number: \_\_\_\_\_

<sup>1</sup> Pet Owners or ONE-TIME IMPORTERS, as the name implies, refers to the importation of dogs and cats for companion / guide or non-profit breeding, non-commercial purposes on a one-time basis. One-time importer satisfies the following conditions:

- imports a maximum of 3 animals, once a year; OR
- imports a maximum of 3 animals, more than once a year, provided that the same animals identified through its microchip numbers are imported (for owners frequently travelling with pets)



**SUBSCRIBED AND SWORN TO** before me this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ in \_\_\_\_\_ ,  
affiant exhibiting to me his/her \_\_\_\_\_ issued on \_\_\_\_\_.

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**Annex B**  
**NOTARIZED AFFIDAVIT OF UNDERTAKING (TEMPLATE)**  
**(FOR COMMERCIAL IMPORTATION<sup>2</sup>)**

**AFFIDAVIT OF UNDERTAKING**  
**(For Commercial Importation)**

I, (NAME OF IMPORTER, IN CASE OF INDIVIDUAL IMPORTER)/(NAME OF REPRESENTATIVE, IN CASE OF JURIDICAL ENTITY) , a Filipino citizen, of legal age, a resident of (ADDRESS OF INDIVIDUAL IMPORTER or REPRESENTATIVE OF JURIDICAL ENTITY, as the case may be), after having sworn to in accordance with law, depose and state that:

1. I am a *Commercial Importer of Live Animal/s* (in case of individual importer)/I am a representative of [Name of Juridical Entity], a *Commercial Importer of Live Animal/s* (in case of juridical entity), with the following details of the animals:

Species:  
Breed:  
Sex  
Color  
Age  
Name of owner/exporter from the country of origin  
Address of exporter

(Note: Repeat the same details should there be more than one dog and/or cat in the importation)

2. In line with the provisions of DA AO No. 9, s. 2010, I am attaching the following documents as regards the above importation:

Proof of MICROCHIP NUMBER/S;  
VACCINATION AND DEWORMING RECORDS of the subject dog/s and/or cat/s;  
PHOTOGRAPH/S of the subject dog/s and/or cat/s;  
PET PASSPORT of subject dog/s and/or cat/s (if applicable);  
BIR-issued ID with TAX IDENTIFICATION NUMBER (TIN) of the undersigned;  
Mayor's BUSINESS PERMIT (certified true copy);  
BIR REGISTRATION (certified true copy);  
DTI REGISTRATION (certified true copy);  
SEC REGISTRATION (if juridical entity) [certified true copy];  
AMO Accreditation from the Bureau of Customs;  
BAI-AHWD CERTIFICATE OF REGISTRATION OF ANIMAL FACILITY (for facilities keeping a minimum of 20 dogs/cats or more);  
SECRETARY'S CERTIFICATE (in case of representative of juridical entity); and  
NOTARIZED LEASE OF CONTRACT OR PROOF OF OWNERSHIP of animal facility.

3. I fully understand and agree that the importation of dog/s and/or cat/s must have a valid SPSIC and its corresponding documentary requirements as written in this Circular regarding Documentary Requirements and Other Important Matters in the Application for SPSIC in the importation of Dogs and Cats. Further, failure to comply with the requirements and guidelines of the Bureau of Animal Industry will be subjected to any of the three penalties of DA AO No. 9, s. 2010 Section VII. D which are (1) confiscated and destroyed; (2) returned to the country of origin; (3) shipped to a third country.
4. I declare that I have read this document and have fully understood its contents; and

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<sup>2</sup> COMMERCIAL IMPORTERS are the importers of dogs and cats for regular, commercial purposes such as for breeding, kennel, exhibit, pet transport or resell. A Certificate of Accreditation (As Live Animal Importer) shall be issued to such kind of importers.

5. I further declare that I voluntarily and willingly executed this Affidavit of Undertaking with full knowledge of my rights under the law.

IN WITNESS WHEREOF, I have hereunto set my hand at \_\_\_\_\_, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
*Name of Importer/Affiant*  
ID Number: \_\_\_\_\_

**SUBSCRIBED AND SWORN TO** before me this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ in \_\_\_\_\_ ,  
affiant exhibiting to me his/her \_\_\_\_\_ issued on \_\_\_\_\_.

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**Annex C**  
**UNDERTAKING (TEMPLATE)**  
**(FOR FOREIGN IMPORTERS<sup>3</sup>)**

I, (NAME OF IMPORTER/SHIPPER), a (insert citizenship), of legal age, a resident of (ADDRESS OF IMPORTER/SHIPPER), after having sworn to in accordance with law, depose and state that:

1. I am a *Foreign Importer* of a live animal, with the following details of the animals:

Species:  
Breed:  
Sex  
Color  
Age  
Name of owner/exporter from the country of origin  
Address of exporter

2. In line with the provisions of DA AO No. 9, s. 2010, I am attaching the following documents as regards the above importation:

Proof of MICROCHIP NUMBER;  
VACCINATION AND DEWORMING RECORDS of the subject dog/s and/or cat/s;  
PHOTOGRAPH/S of the subject dog/s and/or cat/s;  
PET PASSPORT of subject dog/s and/or cat/s (if applicable); and  
SCANNED COPY OF PERSONAL PASSPORT.

3. I fully understand and agree that the importation of dog/s and/or cat/s must have a valid SPSIC and its corresponding documentary requirements as written in this Circular regarding Documentary Requirements and Other Important Matters in the Application for SPSIC in the importation of Dogs and Cats. Further, failure to comply with the requirements and guidelines of the Bureau of Animal Industry will be subjected to any of the three penalties of DA AO No. 9, s. 2010 Section VII. D which are (1) confiscated and destroyed; (2) returned to the country of origin; (3) shipped to a third country.
4. I declare that I have read this document and have fully understood its contents; and
5. I further declare that I voluntarily and willingly executed this Affidavit of Undertaking with full knowledge of my rights under the law.

IN WITNESS WHEREOF, I have hereunto set my hand at \_\_\_\_\_, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
*Name of Importer/Affiant*  
ID Number: \_\_\_\_\_

<sup>3</sup> It is assumed that FOREIGN IMPORTERS are ONE-TIME IMPORTERS. They import a maximum of 3 animals, once a year or import a maximum of 3 animals, more than once a year, provided that the same animals identified through its microchip numbers are imported.